JJML Board of Trustees Meeting
Regular Board Meeting Minutes
Wednesday, March 18, 2026

Call to Order: President Deger called the meeting to order at 6:04 pm.
Attending: Vice-President Glass, Treasurer Curren Schmidt, Secretary Schiavoni, Trustees Frisicano, Gibbs Harris, Obler, and Wagner, Executive Director Harris.

In Attendance: None

Period of Public Expression: None

Approval of February 18th, 2026 Regular Meeting Minutes: Motion to approve by Obler, seconded by Gibbs Harris. Approved: 8-0

Friends of the Library Report: The Friends met at Shippy's today for their monthly Bring a Friend, Make a Friend Lunch. Executive Director Harris thanked the trustees who were in attendance this afternoon. Since their lunches have been so successful, The Friends are considering having dinner instead of lunch for a future Bring a Friend, Make a Friend event as the days grow longer and brighter.

Treasurer's Report: Treasurer Curren Schmidt reported that February was uneventful. The total assets for the month of February were $5,147,812, compared to the $5,987,158 of February of last year. This is mainly due to the expenses from the ongoing HVAC project, which still has more to go but we're nearing the end.

- No significant capital expenditures.
- Our remaining mortgage on 02/20/2026 was $3,197,812.41 (matures 12/31/2029, fixed rate of 4.75%).
- The first Tax Levy payment was recorded this month in the amount $1,942,845.71, which is distributed across multiple line items on your "Statement of Activity."
- Total Expenses for February were $256,070, which included two Employee Health Insurance payments of $36,485.88 each.
- On February 26th, we had a $250K CD mature, which was reinvested through LPL in a T-Bill at 3.498% to mature June 30th of this year
- Reported expenditures are falling back in line proportionally. We are 16.66% through 2026 and Total Expenditures are recorded at 13.27%.

Glass motioned and Gibbs Harris seconded, approved 8-0 the following:

- **Financial Reports:** dated February 1 to February 28, 2026
- **Bill Payment List (formerly Warrants):**
  - **ConnectOne Capital Account:** None
  - **Dime Operating Account:** Checks numbered 14707 through 14759 for the period of February 10, 2026 to March 3, 2026 in the total amount of $138,366.81.

- **Payroll Warrants:**
  - *Payroll #3: Dated 02/06/26 for the period 01/21/26 - 02/03/26 in the amount of $47,855.22*
  - *Payroll #4: Dated 02/20/26 for the period 02/04/26 - 02/17/26 in the amount of $48,079.86*

Director's Report: Executive Director Harris reported that a roof leak, which was discovered after our last snow storm, can start being repaired now that the ice and snow have melted. The glycol injector for the HVAC has been installed and the library temperature has been coasting between 70 and 72 degrees fahrenheit. Harris thanked Wonda Miller and Nancy Myers for pulling the documents for Al Coster to review as part of our annual audit. Harris hopes to give the board a year look-back in April's meeting. It's New York State budget season, so Harris once again appealed to the public to contact their state representatives about library funding and legislative priorities available on the NYLA website. She also encouraged contacting federal representatives, particularly about IMLS funding and a national book banning bill titled the "Stop the Sexualization of Children Act." Looking at the Library statistics for this month, Harris said that the lower numbers in programs and attendance were because of the days the library closed due to the inclement weather. It was clarified that the format of the monthly statistics is based on the New York State annual report. After some difficulty trying to fix the door counter, Harris and the staff have taken to going old-school and counting numbers of people entering the library on clickers.

Motion to approve personnel report by Gibbs Harris, seconded by Schiavoni, approved 8-0.

Committee Reports

- ***Personnel:*** Did not meet
- ***Finance, Budget, Contracts & Legal:*** Curren Schmidt reported that we had another Treasury note mature this week. The committee continues to strive towards maximizing what we have while re-establishing the bond ladder. To that end, $222,000 was invested in the Treasury Bill due in June 2026 to bring the "first rung" of our Bond ladder to the desired $472,000 total. The remainder of the funds ($90,000) was invested in a Treasury Note maturing in October of 2026.
- ***Building & Grounds:*** Glass reported that the committee met via email to confer about the duct cleaning, which was further elaborated in new business.
- ***Policy & Long Range Planning:*** Obler reported that the committee met to review the bylaws. The results of that meeting were shared in new business. There are other policies the committee wants to look at in their next meeting.
- ***Mashashimuet Park Board:*** Deger reported that she attended the Park Board meeting last week, where they discussed the maintenance that must ensue in the wake of the recent storms, such as repairing the batting cage and fixing the tennis courts.

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Old Business

- HVAC Update - Harris reported outstanding items include replacement of a compressor due to a bad sensor, and replacement of the sound attenuation blankets. Both projects require good weather to complete. The lead time for the blankets is 4 weeks. The final BMS payment of around $20,000 will be soon. The end is in sight, and Harris is hopeful that the project will be done end of April.

New Business:

- Belfor Requisition – Harris reviewed all the payment applications, reporting that the work was completed. Glass motioned to approve the Belfor Requisition, Curren Schmidt seconded, approved 8-0.
- Duct Cleaning – It's Indoor Air-Care. The work will be loud and invasive, so the library will be closed for a day and then the duct team will come back the next night to finish the work, for example, a Monday all day and a Tuesday night. Harris plans to use that closed day to have a staff meeting and evaluations, then let the staff leave early. The library doesn't need a permit because we will be following the noise ordinances. Glass motioned to approve, Wagner seconded, 8-0 approved.
- The Draft Policy Amendments were read for their first review. A conversation ensued about the value or lack thereof in keeping the Outreach Committee. The Board agreed on the importance of being representatives of the community and what we can do to keep thinking forward to maintain the library's relevance. Harris will send out a google form to enter suggestions on topics to discuss in upcoming meetings.

Period for Public Expression: None

Executive Session: None

Adjournment: Motion to adjourn at 7:38 pm by Glass, seconded by Curren Schmidt, approved 8-0.

Next Board meeting: Wednesday, April 15, 2026 at 6:00 PM

Respectfully Submitted,
Anna Francesca Schiavoni, Secretary