JJML Board of Trustees Meeting
Annual Reorganization & Regular Board Meeting
Minutes Wednesday, January 21, 2026

Call to Order: President Deger called the meeting to order at 6:00 pm.
Attending: Vice-President Glass, Treasurer Curren Schmidt, Trustees Gibbs Harris, Obler, Wagner and Executive Director Harris.

Secretary Schiavoni arrived at 6:13 pm.

Absent: Trustee Frisicano

In Attendance: Wonda Miller

Oath of Office: Laurie Gibbs Harris and Paula Wagner took the Oath of Office and were sworn in as Library Trustees.

Review and Signing of Trustees Ethics & Conflict of Interest Statement: Statement read and board members to sign and return, some were signed at the meeting.

Readoption of the ALA Library Bill of Rights: Gibbs Harris moved to readopt, Glass seconded, approved 6-0.

Period of Public Expression: none

Approval of Board Meeting Schedule 2026: Discussed Trustee requirements for attendance at meetings. The Board of Trustees will hold a monthly meeting the third Wednesday of each month at 6:00 pm, unless otherwise noted, as per the dates listed in the agenda. Obler motioned to approve, Wagner seconded, approved 6-0.

Approval of Annual Budget Vote & Trustee Election: Glass moved to approve Thursday, September 24, 2026, 2:00 pm – 8:00 pm, for the Budget Vote and Trustee Election (Pending approval of SHUFSD). Gibbs Harris seconded. Approved: 6-0

Approval of December 17, 2025 Regular Meeting Minutes: Motion to approve by Curren Schmidt, seconded by Obler. Approved: 6-0.

Friends of the Library Report: The last luncheon at Bobby Van's was a success, the next one is February 11 12:30 – 2:30 pm at Estia's.

Treasurer's Report: Treasurer's report delivered by Curren Schmidt as per the information supplied in the Board packet.

Glass motioned and Gibbs Harris seconded, approved 7-0 the following:

- **Financial Reports:** dated December 1 to December 31, 2025
- **Bill Payment List (formerly Warrants):**
  - **Connect One Capital Account:** Check numbered 115 and dated 12/15/25 in the total amount of $391,490.20.
  - **Dime Operating Account:** checks numbered 14615 through 14625 for the period December 13, 2025 – December 31, 2025 totaling $18,880.82 and checks numbered 14626 to 14650 and dated January 1, 2026 – January 7, 2026 in the total amount of $54,182.45.

- **Payroll Warrants:**
  - *Payroll #25: Dated 12/12/25 for 11/26/25 - 12/09/25 in the amount of $48,099.44*
  - *Payroll #26: Dated 12/26/25 for 12/10/24 - 12/23/24 in the amount of $47,963.22*

Director's Report: Executive Director Harris provided her report as included in the board packet. She reported that the Annual appeal brought in $19,650 to date with 86 donors compared to 73 donors last year. Discussion related to collection size decreasing as a trend, since physical circulation is decreasing and e-book use is increasing. HVAC is progress, issue with a sensor in compressor, replacing compressor as it is under warranty. There are a couple of change orders for Glycol, adding Glycol injector system per recommendation of manufacturer. Working on sound attenuating blankets and insulation of pipes, painting repairing dings on wall. Curren Schmidt followed up on water release from system, the reply was that water isn't released often enough to warrant reclamation for irrigation. It was piped to ground to a dry well as per the approved change order. Discussion regarding growth in database use and e-reference, increases when there is a significant research/reference project. Each database counts stats differently - sometimes per session, sometimes per page clicked.

Motion to approve personnel report by Gibbs Harris, seconded by Glass, approved 7-0.

Committee Reports: President announced Committee Assignments as noted below. The President and the Executive Director are seated ex-officio on all committees. Arrangements made for several committee meetings to take place. No one was appointed to the Outreach & Public Relations Committee. Discussion of committee as redundant/outdated (Outreach and publicity are part of the day to day operations of the Library and it is the role of every trustee to be an ambassador of the Library and publicize its programs and services). President Deger shared that the Scholarship Committee was originally an ad hoc committee and that changed at the end 2024 to give the Outreach Committee "something to do". She suggested the Scholarship move back to an Ad Hoc Committee. Policy & Long Range Planning will review the bylaws and committee charges and make a recommendation to the Board. Question regarding donor development plans, all to be discussed in Policy and Long Range Planning and Legal and Finance Committees.

- ***Personnel:*** Chair Gibbs Harris, Obler, Curren Schmidt
- ***Finance, Budget, Contracts & Legal:*** Chair Curren Schmidt, Gibbs Harris, Schiavoni
- ***Building & Grounds:*** Chair Glass, Frisicano, Wagner
- ***Policy & Long Range Planning:*** Chair Obler, Glass, Wagner
- ***Outreach & Public Relations:*** None
- ***Mashashimuet Park Board:*** Frisicano

Old Business

- HVAC Update - Harris is hoping that we will be complete by the end of February, but can't promise.
- Draft Digital Archives Policy – Draft discussed at last meeting, legal has approved the policy. Motion to approve the policy by Curren Schmidt, seconded by Glass. Approved: 7-0.

- Draft Scholarship Committee – Discussion of scholarship policy ensued, draft policy amended at the table to change it back to an ad hoc committee, and to add the words undergraduate and post-graduate. Motion to approve by Curren Schmidt, seconded Gibbs Harris, Approved: 5-2.

New Business:

- NYS Mandated Annual Trustee Training - each year Trustees are required by NYS to complete 2 hours of Trustee Training.
- NYS Mandated Sexual Harassment Prevention Training – must be every year even if you only recently completed it for last year.

Period for Public Expression: none

Executive Session: none

Adjournment: Motion to adjourn at 7:24 pm by Glass, seconded by Obler, approved 7-0.

Next Board meeting: Wednesday, February 18, 2026 at 6:00 PM

Respectfully Submitted,
Wonda R. Miller, Assistant Director