JOHN JERMAIN MEMORIAL LIBRARY

Annual Reorganization & Regular Board Meeting
Wednesday, January 21, 2026 at 6:00 pm

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AGENDA

I. Call to Order

II. Oath of Office

III. Review & Signing of Trustee Ethics & Conflict of Interest Statement

IV. Readoption of the ALA Library Bill of Rights

V. Period for Public Expression

VI. Approval of Board Meeting Schedule 2026*

- The Board of Trustees will hold a monthly meeting the third Wednesday of each Month at 6:00 pm, unless otherwise noted**
    - Wednesday, January 21, 2026
    - Wednesday, February 18, 2026
    - Wednesday, March 18, 2026
    - Wednesday, April 15, 2026
    - Wednesday, May 13, 2026**
    - Wednesday, June 17, 2026
    - Wednesday, July 15, 2026
    - Wednesday, August 19, 2026
    - Wednesday, September 16, 2026 (Budget Hearing & Candidate Forum)
    - Wednesday, October 21, 2026
    - Wednesday, November 18, 2026
    - Wednesday, December 16, 2026

VII. Approval of Annual Budget Vote & Trustee Election

- Thursday, September 24, 2026, 2:00 pm – 8:00 pm
  (Pending approval of SHUFSD)

VIII. **Approval of Minutes***

- December 17, 2025 Regular Meeting Minutes

IX. Report from the Friends of the Library

X. Treasurer's Report*(pages)

- Approval of Financial Reports dated December 1 – December 31, 2025
- Approval of Warrants
    - ConnectOne Capital Account:
        - Check numbered 115 and dated 12/15/2025 in the total amount of $ 391,490.20
    - Dime Operating Account:
        - Checks numbered 14615 - 14625 dated 12/13/2025 – 12/31/2025 in the total amount of $ 18,880.82
        - Checks numbered 14626 - 14650 dated 1/1/2026 to 1/7/2026 in the total amount of $ 54,182.45

Treasurer's Report Continued…

- Approval of Payroll Warrants at the recommendation of the Treasurer
  - *Payroll #25:* Dated 12/12/25 for period 11/26/25 - 12/09/25: $ 48,099.44
  - *Payroll #26:* Dated 12/26/25 for period 12/10/25 - 12/23/25: $ 47,963.22

XI. Director's Report (_____)

- Statistics, publicity & correspondence
- Personnel Report*

XII. Committee Reports (No Committees met)

- President to provide Committee Assignments for 2026
  - Personnel
  - Finance, Budget, Contracts & Legal
  - Buildings and Grounds
  - Policy and Long Range Planning
  - Outreach & Public Relations
  - Mashashimuet Park Board

XIII. Old Business

- HVAC Update
- Draft Digital Archives Policy*
- Draft Scholarship Policy

XIV. New Business

- NYS Mandated Annual Trustee Training
- NYS Mandated Sexual Harassment Prevention Training

XV. Period for Public Expression

XVI. Executive Session

XVII. Adjournment

* Action Anticipated

Next Meeting: Wednesday, February 18, 2026 at 6:00 pm

Important Dates:

Saturday, February 7, 2026: HarborFrost
Wednesday, February 11, 2026 @ 6:00 pm: African American Read In @ JJML