

**John Jermain Memorial Library  
Board of Trustees Meeting Minutes  
October 20, 2021 via Zoom**

In attendance: Gloria Primm Brown, Michael Garabedian, Bill McCoy, Bob Weinstein, Ann Sutphen, Susan Edwards, Nick Knab, and Director Catherine Creedon  
Absent: Patty McCormick

1. Call to Order - 5:31 pm
2. Approval of September 22, 2021 minutes - attached  
Motion: Garabedian  
Second: McCoy  
unanimous approval
3. Approval of October 6, 2021 minutes - attached  
Motion: McCoy  
Second: Garabedian  
unanimous approval
4. Treasurer's Report/Approval of Financial Reports - attached  
Motion: Garabedian  
Second: Weinstein  
unanimous approval
5. Friends Report  
Met 10/14; cookbook in second printing; \$8K donation made to JJML; Virtual museum tours to be offered this winter; Book & Author Luncheon moved to April
6. Director's Report - attached
7. Correspondence - letters to editor/SHEXpress; flower bouquets donation to staff; NYS legislation website posting requirements for Board mtg documents; NYS Trustee Training Law signed - 2 hrs per yr
8. Statistics - attached
9. Committee Reports:
  - a. Bldg & G - no mtg
  - b. Fin/B/Legal - no mtg
  - c. O & Pub - no mtg
  - d. Personnel - no mtg
  - e. Policy - Manual review on hold; Div/Eq/I policy being drafted; Tutoring Pol complete
  - f. Park - possible redesign of ball fields; target Bond vote May; fundraising positive
  - g. Director Search - to be covered in Ex Session
10. Old Business  
Adoption of 2022 Budget - Motion: Sutphen  
Second: Weinstein  
unanimous approval

11. New Business

Tutoring Policy - Motion: Edwards  
Second: Knab  
unanimous approval  
Nominating Committee - TBD

12. Period for Public Expression

13. Executive Session

Motion: Garabedian  
Second: Sutphen  
unanimous approval - entered 6:12 pm  
Motion: Sutphen  
Second: Garabedian  
unanimous approval - exited 7:39 pm

14. Meeting continues

Personnel Updates - new hire in Youth Services, + candidate for Emerging Tech  
Acceptance of Trustee Patty McCormick's resignation  
Motion: Garabedian  
Second: Brown  
unanimous approval  
Appointment of replacement Trustee - tabled

15. Adjournment

Motion: Sutphen  
Second: McCoy  
unanimous approval - adjourned 8:34 pm