

John Jermain Memorial Library  
May Board Meeting  
May 19, 2021  
Conducted remotely via ZOOM

I. President Gloria Primm Brown called the meeting to order at 5:38 pm. Attending were trustees Susan Edwards, Michael Garabedian, Nick Knab, Patricia McCormick, Bill McCoy, Ann Sutphen and Bob Weinstein, as well as library director Catherine Creedon. Members of the public: Wonda Miller, Nada Berry.

II. Approval of March Minutes. Motion by Garabedian, second by Weinstein, unanimously approved.

III. Treasurer's report. Motion to approve report by McCoy, second by Weinstein, unanimously approved. Treasurer's report attached.

IV. Friends' Report: Work on a cookbook is on track.

V. Director's Report: Report and statistics, attached.

VI. Correspondence: Letters attached

VII. Committee Reports:

- Buildings and Grounds: no meeting.
- Finance: no meeting
- Fundraising: no meeting
- Personnel: no meeting
- Policy: Met and discussed revisions to the Bylaws; see New Business, below.
- Parks: Knab reported that the school district has said it may not renew its contract with the park.

VIII. Old Business:

- Trustee Elections. Due to the extraordinary circumstances caused by the Covid-19 pandemic, the board considered a one-time amendment to the By-laws to extend the terms of Bill McCoy and Gloria Primm Brown until 12/2023. Motion by Sutphen, second by McCoy. Unanimously approved.

IX. New Business:

- Mask Policy. Staff and patrons will be required to wear masks until June 1. After June 1, the mask policy will be at the director's discretion.
- Susan Edwards reviewed the Policy Committee's updates to the Bylaws. Legal counsel is reviewing the proposed changes, which will be distributed to the Board for a vote at the June meeting.
- Budget. Work on a new budget continues. Sutphen and Creedon noted an anticipated decrease in gifts due to the pandemic and a significant increase in, Disability Insurance, Workman's Comp insurance, and health insurance premiums. The Board voted to approve Creedon's recommendation for a budget with a 3.8% increase for 2022. An additional \$250,000 to be moved from Capital Reserves to cover operating expenses.

X. Public Expression. Barry offered additional information about the school district-park situation. She also suggested a consistent village-wide policy for publicizing public meetings and agendas. She asked about the landscaping in front of the library and Creedon noted that it is a no-mow lawn.

XI. Motion to adjourn by Garabedian, second by Edwards. Unanimously approved. Meeting adjourned at 7:45 pm.

Respectfully submitted,  
Patricia McCormick, Secretary