

John Jermain Memorial Library  
January Board Meeting  
January 20, 2021  
Conducted remotely via ZOOM

I. President Gloria Primm Brown called the meeting to order at 5:32 pm. Attending were trustees Susan Edwards Michael Garabedian, Nick Knab, Patricia McCormick, Bill McCoy, Ann Sutphen and Bob Weinstein, as well as library director Catherine Creedon. Members of the public: Wonda Miller, Nada Berry.

II. Approval of Minutes from December. Motion by Weinstein, second by Garabedian, unanimously approved.

III. Treasurer's report. Sutphen reported that annual personnel expenses are down, due to a due to a reduction in the number of active staff. Buildings and Grounds expenses are down because planned improvements were postponed. Income was slightly up due to increased contributions and income from tax revenue. Motion to approve report by Garabedian, second by Weinstein, unanimously approved.

IV. Friends' Report: no meeting was held.

V. Director's Report: Creedon noted that it had been 10 years since the library moved to its temporary space during the renovation and five years since the return to the newly renovated building. Statistics attached.

VI. Committee Reports:

- Buildings and Grounds: no meeting
- Finance: no meeting
- Fundraising: no meeting
- Personnel: no meeting
- Policy: no meeting
- Parks: Knab was unable to attend; will provide a report at next months' trustee meeting.

VII. Old Business:

- The board approved an updated sick leave policy to comply with changes in the state policy. Motion by Garabedian, second by Sutphen, unanimously approved.

- New board committees were approved.
- It was decided to table the discussion re: institutional emails for trustees.

VIII. New Business:

- Creedon notified the board of the new IRS mileage reimbursement rate.
- Creedon suggested Sept 22, 2021 as the date for the Trustee Candidate Forum, and September 30, 2021 for the budget vote. She will contact the school district office to confirm those dates.
- Best Practices Training is available for trustees in February. Creedon encouraged trustees to attend.
- McCormick offered to draft a trustee letter to the governor and state officials to object to planned cuts to library funding and encouraged trustees to use the NYLA site to sign a similar form letter.

VIII. Public Expression. None

IX. Executive Session. Garabedian moved, Weinstein seconded; unanimously approved. Session began 6:46 to discuss a personnel issue. Movement to adjourn by Garabedian, second by Edwards, unanimously approved. Executive session adjourned 6:58 pm.

X. Motion to adjourn by Garabedian, second by Sutphen; unanimously approved. Meeting adjourned at 6:59 pm.

Respectfully submitted,  
Patricia McCormick, Secretary