

**John Jermain Memorial Library
Board of Trustees Meeting Minutes
October 20, 2021 via Zoom**

In attendance: Brown, Garabedian, McCoy, Weinstein, Sutphen, Edwards, Knab, and
Director Creedon
Absent: McCormick

1. Call to Order - 5:31 pm
2. Approval of September 22, 2021 minutes - attached
Motion: Garabedian
Second: McCoy
unanimous approval
3. Approval of October 6, 2021 minutes - attached
Motion: McCoy
Second: Garabedian
unanimous approval
4. Treasurer's Report/Approval of Financial Reports - attached
Motion: Garabedian
Second: Weinstein
unanimous approval
5. Friends Report
Met 10/14; cookbook in second printing; \$8K donation made to JJML; Virtual museum
tours to be offered this winter; Book & Author Luncheon moved to April
6. Director's Report - attached
7. Correspondence - letters to editor/SHEXpress; flower bouquets donation to staff;
NYS legislation website posting requirements for Board mtg documents;
NYS Trustee Training Law signed - 2 hrs per yr
8. Statistics - attached
9. Committee Reports:
 - a. Bldg & G - no mtg
 - b. Fin/B/Legal - no mtg
 - c. O & Pub - no mtg
 - d. Personnel - no mtg
 - e. Policy - Manual review on hold; Div/Eq/I policy being drafted; Tutoring Pol complete
 - f. Park - possible redesign of ball fields; target Bond vote May; fundraising positive
 - g. Director Search - to be covered in Ex Session
10. Old Business
Adoption of 2022 Budget - Motion: Sutphen
Second: Weinstein
unanimous approval

11. New Business

Tutoring Policy - Motion: Edwards
Second: Knab
unanimous approval
Nominating Committee - TBD

12. Period for Public Expression

13. Executive Session

Motion: Garabedian
Second: Sutphen
unanimous approval - entered 6:12 pm
Motion: Sutphen
Second: Garabedian
unanimous approval - exited 7:39 pm

14. Meeting continues

Personnel Updates - new hire in Youth Services, + candidate for Emerging Tech
Acceptance of Trustee Resignation - McCormick
Motion: Garabedian
Second: Brown
unanimous approval
Appointment of replacement Trustee - tabled

15. Adjournment

Motion: Sutphen
Second: McCoy
unanimous approval - adjourned 8:34 pm